

GOLDEN KEY™ INTERNATIONAL MUSIC FESTIVAL

RECITAL INFORMATION LETTER

TICKETS AND STAGE PASSES POLICY

GOLD and SILVER RECITAL PACKAGES (Carnegie Hall)

- Each package includes: Ordered tickets and Stage Pass(es) for the performer(s). Everyone, *including the performer*, must have a ticket in order to enter Carnegie Hall.
- A Stage Pass is issued for each Gold and Silver level performer (indicating his/her name, number, and recital date and time). Each performer must keep his or her Stage Pass for the entire recital and be ready to show it to our staff members upon request.
- Packages are available for pick up at Carnegie Hall Box Office (corner of 57th Street and 7th Avenue) one hour prior to the recital (ask for the envelope with the performer's name).
- In case of an emergency at the Box Office, call Festival Administrator: 732-740-4867.

SUPER BRONZE and BRONZE and ACHIEVEMENT RECITALS (The Frederick P. Rose Hall at Lincoln Center and WMP Concert Hall)

- Ordered tickets are included with this letter. Everyone, including the performer, must have a ticket in order to enter the Hall.

EXTRA TICKETS

- Additional tickets for the Carnegie Hall concerts can be purchased at the Carnegie Hall Box office after April 15, 2012 by phone at 212-247-7800.
- To purchase extra tickets for other halls, contact the Golden Key Festival office after April 15. (Tel:732-780-5098, email: acalliance@mail.com)

RECITAL PROCEDURES

DRESS CODE

- Performers - please, wear **formal stage attire** (dresses for ladies and pants/suits for gentlemen).

CONCERT ETIQUETTE

- Audience members will please refrain from any acts of special attention to performers during the recital, e.g. handing of flowers and/or gifts to performers on stage.

ENTRANCE TO THE CONCERT HALL

- Both performers and guests enter the Concert Hall through the MAIN ENTRANCE (do not use the stage door or any other service doors).

PARTICIPANTS REGISTRATION

- Gold and Silver recital performers should register at the lobby of Weill Recital Hall at Carnegie Hall at least **20 minutes prior to curtain time**.
- Performers at Super Bronze, and Bronze and Achievement recitals are expected to register **10 minutes prior to curtain time**.

SEATING

- Seats are unassigned and are available on first-come, first-served basis (ignore the seat number on the tickets for Carnegie Hall).
- Gold and Silver Level Performers will be seated in the BALCONY while Guests will be seated in the ORCHESTRA.
- Super Bronze and Bronze and Achievement Level Performers will be seated in the **first and second row** of the ORCHESTRA. Guests are welcome to occupy any seats **behind the second row**.

VIDEO/PHOTO RECORDING POLICY

- Use of recording equipment (photo and video cameras) during the recital is strictly prohibited. This is a concert Hall requirement.
- A licensed professional photographer will be making archival pictures of performers. These pictures are available for order **from: Greg Gomes <greg@greggomesphotography.com, Tel: 908-907-0493**).

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www.goldenkeyfestival.com | 81 Five point Rd., Colts Neck, NJ 07722, USA | 732-780-5098

Facebook Group: GOLDEN KEY MUSIC FESTIVAL | Twitter Page: GoldenKeyFest